



## NATIONAL N DIPLOMA BUSINESS MANAGEMENT

Upon completion the National N Diploma Business Management, a prospective student will understand the principles on which the South African Economy is founded acquire skills to start and manage their own businesses. The programme also gives insight into the management, economic and entrepreneurship environments in which the business functions. This enables them to tackle thrive in the challenging world of entrepreneurship

## PROGRAMME MODULES

BUSINESS MANAGEMENT N4	BUSINESS MANAGEMENT N5	BUSINESS MANAGEMENT N6
<ul style="list-style-type: none"> <li>• Entrepreneurship and Business Management</li> <li>• Management Communication</li> <li>• Computer Practice</li> <li>• Financial Accounting</li> </ul>	<ul style="list-style-type: none"> <li>• Entrepreneurship and Business Management</li> <li>• Sales Management</li> <li>• Computer Practice</li> <li>• Financial Accounting</li> </ul>	<ul style="list-style-type: none"> <li>• Entrepreneurship and Business Management Sales Management</li> <li>• Computer Practice</li> <li>• Financial Accounting</li> </ul>

## DURATION

Prospective students requires a minimum of 18 months theoretical study plus 18 months of in-service training to obtain a National N-Diploma in Business Management. The theory component will be completed in 6 months for each of the 3 programmes (N4, N5 and N6) on a full-time basis, part-time, or distance learning and the practical component through in service training in the workplace.

## WORKPLACE OPPORTUNITIES

- Management Assistant
- Administrative Assistant
- Personal assistant etc.

**ENTRY REQUIREMENTS: GRADE 12, OR NQF LEVEL 4 NATIONAL CERTIFICATE (NQF)**

